

**EXAMINE THE ROLE OF TEACHER AND PARENT  
REPRESENTATIVE IN THE ANNUAL PROGRAM  
CODIFICATION OF HIGH SCHOOL MANAGERS VIEW**

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**Abstract**

The present study aims to examine the role of representatives of teachers and parents in the formulation of the annual program from the perspective of Directors of secondary schools. In this study, how to formulate the annual program was evaluated. Type a description of the research methodology, the work, the statistical community it involves 196 out of secondary school principals. The statistical breakdown of the sample is determined by the administrator to gender was 130. This sample random stratified method according to the size of the community of Morgan and table. Data were collected through a questionnaire made and analyzed. The findings of the study, as well as two descriptive manner (average percentage) and inferential statistics (single-sample t-test and analysis of variance and independent) analysis. With respect to the average weight of the examination and the results of the most important explanatory findings include: the role of teachers in the formulation of annual program to the representative of the average amount a parent representative role in the formulation of the annual plans of schools as low.

**Key words:** parents, teachers, the representative agent of the annual program, secondary schools.

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## Introduction

Of the formation of a new education system in Iran, almost a hundred years ago. In this period, as a result of social developments and the importance of finding a formal education in the community, a significant expansion of the educational system of the country. On one hand the number of educational institutions, teachers and students have increased year after year and, on the other hand the duties and the functioning of the educational system is more complex and more difficult (alagheband, 2011). As a result of the realization of the goals of the educational administrators in education based on the hierarchy of values, you must make all aspects of the training and rearing (the fundamental transformation of the document, 8: 2011). In the shadow of this, adoption programs and strategies that can be used to the best, of the resources and facilities to achieve the desired objectives, essential use seems to be (poorzahir, 25: 2008). Many experts believe the plan is one of the essential tasks of management is that while the above goals, the administrator can identify opportunities to help.

H and the existing threats in the educational system, to verify the activities of staff and effective elements of performance to ensure the education (madani, 86: 2005). In this regard the annual compilation of the school, one of the main duties of the administrators and the School Council in line with the goals of planning-related that each unit is based on the perspective of educational management can govern it, due to the specific conditions and characteristics of the area, placed on the agenda of the targets and to achieve these goals by relying on existing school facilities (material and human resources, ...) to make it compile and run to the stage. The annual plan is a document that to get things done and evaluation activities, in a one-year period from October to October will be used and in accordance with article 3, members of the School Council, the proposed program provided by the managers within the framework of the regulations and the terms of their approval and review (radmanesh and Mesbah far, 1372: 31). So the annual program in schools as the cornerstone of management in the short term, the medium term goals and long term educational system preparing and tuning. In this regard, one of the biggest problems in some areas of the departments of education, the most important reason is a researcher in the codification of this research is the lack of awareness than of necessity; the annual program administrators at the school, the lack of sufficient information and the ability and expertise of relevant authorities, set up and compile an annual program. Therefore, in this study, using a theoretical topics, definitions and different opinions, to examine the role of

representatives of teachers and parents representatives in the formulation of the annual plans of secondary schools. It is hoped the research now as a beneficial effect and applied towards the realization of the above objectives to be used.

### **Theoretical foundations** (compilation of annual secondary school program)

One of the great mission of educational administrators identify the specific abilities and willingness of students. Pay attention to the interests and needs of teenagers and young people, as a group of high school studying in undergraduate, a huge step towards the realization of the objectives of education. Because in the course of securing occupational and professional needs People in the degree of great importance. In other words, secondary education by addressing the specific talents, rely on individual differences to distinguish the character of the funds approved by the people and their education, respond to the needs of society in various fields (malaki, 16: 2010). So from the above description that were purposefully based on such a high from the very important and sensitive courses in personal and social life of society. The period during which the social and psychological situation with regard to students than other academic courses have significant distinctions (zejaji, 2003). Therefore, a rational a process as planning and accurate, will accelerate the realization of the above objectives. Also, considering that the General slogan of all the managers of human resources and the maximum use of the material is at least it is more than a complete necessity finds (Seyed Abbas Zadeh, 49: 2007). On the other hand, according to the managers of the schools, than the other levels are provided, responsibility, management planning that can be done at the level of principle, the operational aspect of the school. The operational planning process with a short time frame (usually several months) in which, the managers of schools, special steps towards the realization of the goals outlining sectors (faghihi, and Heydari, 2011).

In the planning process, when it became clear that the goal and what steps should be done, the next step is the preparation and provision of resources and facilities. At this point, the efforts that the activities, for special tactics and operations according to the principles, rules, standards and procedures are defined and detailed in order to apply the consultation and revision of the necessary reforms. The end result, is that a general program and educational goals in order to make this unit a preset, forwards (alagheband, 61: 2011). In it when it does that, under the leadership and control of the Organization, as it can be to learn "program. This means that once

the planning staff of the necessary information regarding the features and status quo investigation and compiled, comprehensive picture of the situation must coveted Training Institute draws, it is sometimes desirable to achieve the status of

Procurement programs, see. The realization of this objective demands the realization of the ideals of the educational system, depends on codification of a program as well as the implementation and its evaluation (mohsenpoor, 142: 2011). In training units to the program "annual program".

In other words, "in the shadow of the principle of planning, realization and optimization of each unit for optimal training objectives and training plans and annual program requires a thicker, which includes educational activities, Administrative Affairs and services; and the school. Because nowadays, the success of schools depends on the detailed implementation of the program is compiled and that to achieve the ideals and standards can help set "(niknami, 26: 2002). In the meantime the teacher as one of the pillars of the groundwork for the fulfillment of the task, the system of public education is responsible for the official. The role of the teacher is a guide to planning, honest, support, consultancy and. .. Play school (Haji babai, 2011). Teachers are always waiting for that in the planning and implementation of the activities and Affairs of the schools have a role in most situations, this role entrusted to teachers in schools. In other words, the current problems of language teachers to support agent school and selected provider programs and proposed decisions on the part of teachers. The teachers Council is the best Center for decision making and planning on all educational organizations. When teachers in school programs that compile the vertex is located in the annual, participate, all matters with a passion and has run more in the results obtained from it, a sense of responsibility. As well as representatives of the parents and coaches are also selected as fathers and mothers of students in Charter schools are required to offer suggestions on activities at meetings of councils and collaboration with the Director of the school, a significant role to play in the success of the schools. Report from the time Tyler (1977) parental influence gradually increased in the school collection. Report of the Committee for how to manage the school, Tyler has formed a Management Committee recommends that school should be strong and

The purpose of the one-third of its members must go through parents (biyabangard, 1997). Therefore, with regard to the contents of the school's Director, said at the beginning of the academic year (October), with the participation and coordination of the Vice-Presidents

(including training, Executive Assistant, cultured and ...) and school representatives (including a representative from the teachers, the parents and coaches and Student Council representative if necessary) and also with regard to all aspects of a school, including physical, financial, human resources and ... And the link between all of the formulation of a comprehensive school program, which, due to the efficiency and effectiveness of all activities aimed at the growth of the school construction needs, evaluation, staff, school budget, the quality of the training and rearing and part. .. Seems essential. So citing article 5 of executive regulations, schools (schools, administrative regulations, 2010), the annual program of the schools should be in different dimensions and in compliance with the criteria, set, upon approval of the School Council, the original version of it to be sent to the appropriate training (Rezai, 51: 2005). The most suitable number of members of this Council in the most populated schools between 6 to 9 people and schools in low-population of 3 to 5 people (ghorbani and others, 2013: 56).

### History of study

The results of this survey with the subject Ghomi (2008) the effect of the design and implementation of annual program schools demonstrates the proper selection and implementation of activities, appropriate evaluation and appropriate design, on the preparation of the annual plan, the transition effect is that as a result of the implementation of this type of annual program during the academic year, productivity increased school performance and school improvement.

The results of another investigation by the Hadiha (2002) entitled "the role of managers in planning upgrades and improve the quality of educational" performed the show, between planning and improving the quality of educational administrators and logical and meaningful communication and educational goals in planning school administrators a significant role.

Haji parvane (1995) in their research findings with the subject of training in the management planning review course in the high school and middle school has achieved that level of managers towards an

JPY letters and regulations aim at education and high school administrators more aware of school administrators Guide. The results also suggest that the current managers have enough

familiarity than previous managers do not have programs in schools, there had been continuous and careful planning and the current and previous managers of the activity regarding the compilation of the program there is a weak link schools together.

Niknami and Mahdian (2009), on the part of your research with the subject to determine the components of effective schools, concluded that the determination of a distant horizon of the activities of the Institute and to consider the long-term development plans in various parts of the educational, financial and social services, leading to increased effectiveness in schools.

The results of research, Abdolhossein (2007), indicating the relevant indicators of academic standards to all teachers, the overall goals of the Organization and awareness of school administrators in order to correct planning is the highest average and after that, the principles of planning and keep your updates about new methods of planning, and shows the highest average of lowest average as well as health and safety principles with index belongs.

Ghasemi Pooya (2008), in his research on the theme of the analysis of the characteristics of successful schools, effective role of the participation of teachers, parents, students and ... Refer to school success. The results of this research show that the participation of these groups, the range in their intellectual and financial dimensions.

The research findings of the civil puranori and Maleki Avarsin (2008), with the subject of the relationship between teachers ' participation in school decision-making and performance managers, shows that teachers with the participation to promote decision-making and school performance. So if the teachers in school decisions ranging from educational issues, educational, administrative and extracurricular involvement and support for their participation in an appropriate structure and provide conditions conducive to the improvement of the performance of schools.

The results of the research are Frisky days (2001), shows that the editor of secondary schools, school participation in administrative and financial matters and a

N. the amount of their participation in terms of gender and field of study, there is no difference, but in terms of qualification teacher that has a history of teacher that are less inclined more and has a history of serving less, are less willing to participate in the administrative and financial affairs of the school.

Mohamad mirzai (2002) effect of culture in partnership with the research subject in secondary schools, a parent to this result is achieved that only 20 percent of the parents to participate in

school affairs have prepared and about 67 percent are different for their participation in the Affairs of the school, should be more public awareness and social face. "

Belaghat rhetoric (2007) with the subject of increasing the participation of the parents in the ways elementary schools indicate that parental involvement in school programs, leading to adaptation to local needs and local programs with schools as well as better and easier enforcement programs.

Moosavi (2010) in their research on the theme of the role of the parents in the process of education is determined that children of fathers and mothers who designs and useful feedback to improve the educational level of the school offering, can participate in the meetings of the Council of teachers in the planning process played a significant role in schools.

Gaparaya (2012) in their research in one of the annual programmes for Rwanda shows the weaknesses of the different values and beliefs; schools, lack of ICT, and the lack of participation of the members of the school programs related to the management of the school. As well as the opportunities for schools is curriculum and educational policy and educational enough for the development budget.

Research conducted by the Government of New Zealand (2012) indicates the purpose of the compilation of the annual program of schools in this country help to prioritize the needs of learners in schools, with a special focus on the immigrant learners, low income families and learners students with special learning needs. The annual program in New Zealand schools should be in accordance with the national program presented by the Government and the steps are run each year, and are to schools and local governments a success rate in implementing national programs report.

Martin (2012) annual program content analysis research on school counselors on hand to conclude that in the case of %55 documents, school counselors also participate in school programs, annual action plan project on average 279 in accordance with existing standards, have run for years, and that approximately 55% of projects focused on improving the students ' education.

Chang (2007) in the results of other research on the opinions of students for the inclusion of new topics in the annual programs of schools shows 68% of students believed their new subjects, increased awareness and knowledge of cultural issues in the world and more. 93% of students also felt about the economy of the larger content.

Research conducted by Dal (2007) as well as the annual program in North Carolina suggests that the annual programs for schools in this country reflect Catholic beliefs. In these schools, in addition to normal lessons, schools rely on religious subjects and students expected in religious activities to attend as part of the curriculum.

In a study by the Ministry of education of Canada (2005) has been performed, the results show that the annual Canadian untarivi school program application development and career guide included. The content of the program in the three domains of learning first to twelfth in the base offering. The purpose of providing this program earn habit and skills needed for lifelong learning.

Vandel (2004) in their research to conclude that the primary purpose of the study has achieved promising programs after school time to determine and select the set of programs that will have a high quality environment in the hours after school to provide primary and secondary students. And supportive relationships between study programs, participants and youth and adults increases.

**Research method**

The present study aims to examine the role of representatives of teachers and parents representatives in the formulation of the annual plans of secondary schools, with the participation of 196 people was carried out and their opinions of the managers about how to compile plug-ins measured annually. Also according to the nature of the objectives and the nature of the research of the method of stratified sampling proportional to size and the warmer areas to the community and gender. The selected people with simple random sampling (draw) and were chosen from the alphabetic list managers. A statistical sample of 130 people to the following table for the description.

Table 1 Statistical sample

District Gender	District 1	District 2	District 3	District 4	total
Boys	16	13	13	21	63
Girly	15	13	17	22	67
Total	31	26	30	43	130



The data collected in this research, in order to be aware of the attitude of the managers about how to formulate an annual plan, made in the form of a researcher has an explicit and specific with the Items 40 four-degree scale likert. Questionnaire reliability was assessed in two stages. In the first stage after the preliminary run through statistical techniques to determine the cronbach alpha was %91. Then after the final implementation of the questionnaire, the statistical technique again through the cronbach alpha was %93 set that represents the stand is the perfect tool for sustainability. As well as formal validity research tools, enjoying the comments of professors and experts were measured, and the content of secondary education questionnaire for performance measurement of managers, they confirmed.

### The findings of the research

The first research question: to what degree the school Secretaries in the formulation of annual program representative role?

A single sample t-test results for table 2, compare the average with the hypothetical average

hypothetical average	Average	SD	t	Degrees of freedom	significant levels
3	2/96	1/13	-0/38	129	0/699

Based on the results of the first examination for descriptive statistics research; 30/8 percent of response of guyana say, the role of the editor in the formulation of annual program to the representative rate of very low, low, moderate rate 33/1 percent believe, and 36/2 percent agree, the amount of high and very high. As well as the results obtained showed that the explanatory value of equal significance level is 0/699 and when this value is greater than 0/01, so the average obtained with no significant difference in the average community better, it can be concluded that response of guyana, the role of the editor in the formulation of annual program to the representative rate of medium The maximum. So, according to the results of the average weight 2/96 of 5 inferential statistics, it can be concluded in the formulation of the annual plans to the extent of more than the average of the annual program of the past several years.

The second research question: to what extent is representative of the parents and coaches involved in the formulation of the annual school program?

Table 3 Results of one-sample t-test.comparison with the hypothetical average

hypothetical average	Average	SD	t	Degrees of freedom	significant levels
3	2/30	1/04	-7/62	129	0/001

Based on the results of the second research questions descriptive statistics for; 50/8% of response of guyana say, the role of parents and coaches representative in the formulation of the annual plans as too low and low of 39.2%, say, 10% of the average amount and believe, as too low.

Inferential results obtained also showed a significant level: the amount is equal to 0/001 and because this value is less than 0.01, so the differences observed statistically significant at the 99% confidence level. To put it better, it can be concluded according to the results of the average weight 30/2 of 5 and inferential statistics, the role of parents and coaches representative in the formulation of annual program to a lesser extent than the average (low).

Table 4. the average weight of the role of parents in the program editor and

Annual Plan	amount of weight	The amount role
Representative of teachers in the Annual Plan	2/96	Average
PTA representative of the annual program	2/30	Low

On the basis of the results obtained in the Table 4, the role of teachers in the formulation of annual program with a representative average 2/96 has further contributions and role in the formulation of the annual program parent representative with an average of 2/30 has a lesser share.

The fourth research question: the components of the demographic variable variances of managers and to what extent the Government's annual program?

To answer these questions, five of the variable region, age, gender, education and management experience to explain the variance of the dependent variable in the regression equation (annual program).table 5

R <sup>2</sup>	R	The reliability	T	Beta	Independent factors	Ranking	Dependent variable
0.089	0/299	0/023	-2/304	-0/224	District		
		0/711	0/371	0/039	Age	2	Codification
		0/791	-0/265	-0/067	Sex		Program
		0/709	0/375	0/039	Backgund Management	2	The annual
		0/097	1/676	0/159	Education	1	

A Dependent Variable: the annual program

The results of the regression equation, the output table to explain the variance of the annual program, based on the variable components of Directors demographic. The variable degree with  $\beta$ -0/159 has the most effect on the formulation of the annual plans. The variable management experience and age are also both in the formulation of the second factor with  $\beta$ -annual program 0/039, respectively. Of course, none of the variables in the equation was not significant rgesioni. Based on the value of R is obtained (0.299) and R2 (0/089) from the rgesioni equation, it can be stated that six variable entered into the equation can change dependent variable i.e. 9% of the annual compilation jurist. Based on the amount of the variance is obtained, there is a part of the demographic components of the variance of the annual program variable.

### Discussion and conclusions

In describing the results of the first research question can be said, the role of the editor in the formulation of annual program representative average, maybe it is good, but actually it can still be better explaining the executive regulations under article 15 schools (approved 5/20/2000), in order to discuss and exchange of opinion and coordination of educational affairs, office supply and school participation; and teachers in educational and administrative flow of good rearing and

school, "In the name of the company with all of the teachers Council of teachers, trainers and consultants form the school. This article is an effective and efficient participation in the preparation of programs and educational activities and the tasks of the Council of school teachers have thicker. Also, in accordance with article 5 of regulation, one of the duties of a representative of the teachers, check and verify the annual proposed programs of the School Director, in the framework of regulations and conditions related to the School Council. Therefore, with respect to the contributions; and administrative and educational activities for schools is quite extensive, it seems the Editor's representative role in the formulation of school program q

There, you have more than average. The findings of this study are reported in the results of a dynamic r Ghasemi pooya (2008), no. khoramrooz (2001), avarsin puranori and malaki (2008) and Martin (2012) will be coordinated and compatible but with the results of the research gaparaya (2012) is consistent because in this investigation, members of the school to the extent of participation in the formulation of satisfactory programs.

The second question, according to the results of research, the role of parents and coaches representative in the formulation of the annual program, say the situation is not favorable in schools. Explain that under article 14 the executive regulations, schools (approved 5/20/2000), in order to strengthen the collaboration and participation of the guardians of the students to help improve the quality of educational activities and the various Councils, meetings and cultured with the presence of the parents and their representative at the head of it, is composed of schools that, according to article 5 of regulation, one of the duties of a representative of the parents in these meetings, annual check and verify the proposed programs of the school. The Director, in the context of the provisions and conditions relating to the Council. Therefore, since the scope of educational activities and can be quite extensive, schools; it seems representative of a parent's role in the formulation of the annual plans, must be more than average. The findings of this research with the results of research into Belaghat (2007), ghassemi pooya (2008) Moosavi(2010) compatible with the results of research, but it is mohamadmirezai (2002) is out because a parent's participation in the research program in the schools, about 20 per cent and 67 per cent of them are also Between.

Regarding the results of the demographic characteristics of the review can also be said that the education variable has the most effect; how to formulate an annual plan is so that with an annual

program to promote quality school education has also changed and the variable age and management experience as well as the second most effective agent in the formulation of the annual plans of schools.

Finally the results of this research can be views in such an educational system of our country, a comprehensive and specific instructions regarding the compilation of the annual program, there are no schools. The annual program each year, the competent authorities by the associated schools, and We apply individual comments do home cause it accepts that the absence of a comprehensive and complete pattern and instructions that includes all educational activities and objectives, administrative and financial services and thicker, and if at the beginning of the academic year of model educational departments and schools to Dwyer posted the next aspect is more single, and its editor, pretty much influenced by personal interests, opinions, and experiences of experts and managers. While according to the contents of the education system, said the realization of your goals in all dimensions, needs to be integrated and coherent programs. Realizing that it entails a comprehensive enterprise of individuals in this process and use their comments and suggestions. So it can be concluded that the specific instructions regarding how to provide compilation of the competent authorities of the relevant annual program in accordance with the terms and by the framework principles, and relevant officials explaining the necessity and importance of the role of the Special Representative to the editor and guardians of the students, in the formulation and implementation of programs and schools, as well as current affairs editor and presenting a single pattern and United by the experts and planners at high levels of the educational system, it is necessary and essential Alone.

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